



Moreton Church of England Primary School



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COVID-19 Policy

Agreed by Governors (Date):

Signed (CoG):

Date: May 2020



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This policy is to be read in conjunction with the Moreton C of E Primary School Covid-19 Risk Assessment, Bereavement Policy May 2020, Covid-19 enhanced cleaning schedule, Child Protection Policy Addendum May 2020, Child Protection Policy Summer 2020 and The Opening Plan incorporating the school's communication and consultation strategy.

The Covid-19 Policy will set out the strategy for reducing the risk of the virus to the school community by detailing specific changes or adjustments to the main school Behaviour, Attendance, Health & Safety and Safeguarding policies and the Home School Partnership.

The policy takes guidance from the DFE publications supporting the safe reopening of schools and Essex County Council publications.

Attendance

Following the government's guidance in publications attendance is to be encouraged for pupils of Critical workers (as defined in Critical Workers who can access schools or educational settings – May 14th 2020), EYFS and Year 1 and Year 6 pupils.

Attendance has been deemed by the Head teacher to be an individual family informed decision based on their family health risks and circumstances.

As the government have announced that attendance will not be enforced and non-attendance for pupils eligible to attend will not be subject to fining this will be a temporary change in the school's attendance policy until the government announce otherwise.

Behaviour

In order to keep staff and children as safe as possible it will be necessary to make adjustments to the usual way we would deal with behaviours. In order to keep children safe we will need them to remain in their bubble.

To keep staff and children as safe as possible when considering behaviours:

- Staff should be mindful that children will need to adjust back in to the systems of the school
- Staff should acknowledge the loss that children have faced in not being at school and understand that they may test the relationships.
- It is important, in line with the recovery curriculum, that children are given time to talk, to readjust and to be themselves. Should behaviours be negative and persist these should be discussed with the Head teacher at a low risk time.
- Should a child move through the behaviour chart as normal the Head teacher will be alerted and may choose to speak with the child at a safe distance or in the case of persistent behaviour speak with the parents for support.
- when arriving and leaving school children should enter and exit in an orderly fashion adhering to the new entrance and exit procedures.



Moreton Church of England Primary School



- Handwashing with soap must take place on entry to the classroom, after using the toilet, after break, before lunch and mid-afternoon as a minimum.
- School equipment must not be placed in the mouth.

Health & Safety

- **Effective infection protection & control**

The risk assessment takes into account and lists adjustments that have been made to support social distancing in line with government recommendations.

The minimum number of staff are teaching groups of no more than 8 in EYFS, Y1 & Critical worker groups and no more than 12 in Y6.

Bubbles will not mix around the school and start, break and end of the day has been staggered and entrances adjusted.

The risk assessment has been shared with staff who have the responsibility of reading and familiarising themselves with it.

- **Enhanced cleaning schedule**

A thorough cleaning schedule has been drawn up listing daily and weekly jobs.

This has been shared with staff who understand their responsibilities through the day.

- **PPE**

A crib sheet created for staff to allow them to respond quickly and in line with the guidance should staff or pupils become unwell while on the premises. In a situation where the symptoms present of those of Covid-19 the office person will use PPE as directed and set out in page 20 of the risk assessment. Staff have received training on what to use and when.

Any contaminated materials will be sealed using the 'swan neck method' and stored separately from other waste for 72hrs

We have a comprehensive supply of PPE in classrooms for cleaning of an area should someone present ill.

We have a stock of PPE to replenish classroom supplies. This is stored in the disabled toilet.

The wearing of PPE has been discussed with staff. Staff are aware of the government's recommendations for PPE usage in primary schools. Staff are in agreement with the usage set out in the school risk assessment.



Moreton Church of England Primary School



Children should not wear PPE. This will be communicated to the parents.

- **Fire**

All staff are aware of adjusted fire procedures. Staff are aware that in the event of the fire bell sounding, staff and children should leave the building quickly and calmly. Each bubble of children has its own exit evacuation Route set out as follows:

EYFS- Fire door in classroom

Y1- fire door from EYFS and use bus walkway to line up in bubbles on field

Critical Worker – Fire door in classroom

Y6 – Fire door in classroom

A fire evacuation test is scheduled for week 2 to familiarise staff with procedures and identify any risks.

Safeguarding

Following the most up to date County advice (Safeguarding Briefing 22.5.20), the school has updated the Child Protection Policy with an addendum for Covid-19 (ratified 26/5/20). The child protection addendum covers online learning and referral channels.

In the midst of the pandemic it has been necessary to consider further channels of support and the community's needs at this point and moving forward. The adjustments have been made under the following areas of safeguarding:

- **Bereavement Support**

In order to best support families facing bereavement at this time, a new Bereavement Policy has been written and ratified by governors (April 2020)

- **Mental Health & Wellbeing**

Parents and staff are aware of where they can find additional support for themselves, their children or their families. Links and information are regularly posted on the communication platforms.

The Head teacher as part of her welfare checks can refer to the school nurse or ring the Children and Families Hub line for a consultation or referral.

- **Internet Safety**

Parents are being regularly made aware of the need to be vigilant and to monitor their child's internet usage for safe practice. Regular communications and links are posted on the school's platforms to support with this.